

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are pre and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as nega

Name of smaller authority:

Chapel Allerton Parish Council

County area (local councils and parish meetings only):

Financial year ending 31 March 2026

Prepared by (Name and Role):

Sammie Millard-Jones

Clerk&RFO

Date:

23/04/2026

	£	£
Balance per bank statements as at 31/3/26		
account 1	£ 18,953.00	
account 2		
account 3		
account 4		
[add more accounts if necessary] account 5		
account 6		
account 7		
account 8		
		£ 18,953.00
Petty cash float (if applicable)	£	-
Less: any unpresented cheques as at 31/3/26 (enter these as negative numbers)		
Clerk Salary (cheque)		
Clerk expenses (cheque)		
HMRC (Cheque)		
item 4		
[add more lines if necessary] item 5		
item 6		
item 7		
item 8		
		£ -
Add: any un-banked cash as at 31/3/24		
		£ -
Net balances as at 31/3/26 (Box 8)		<u>£ 18,953.00</u>